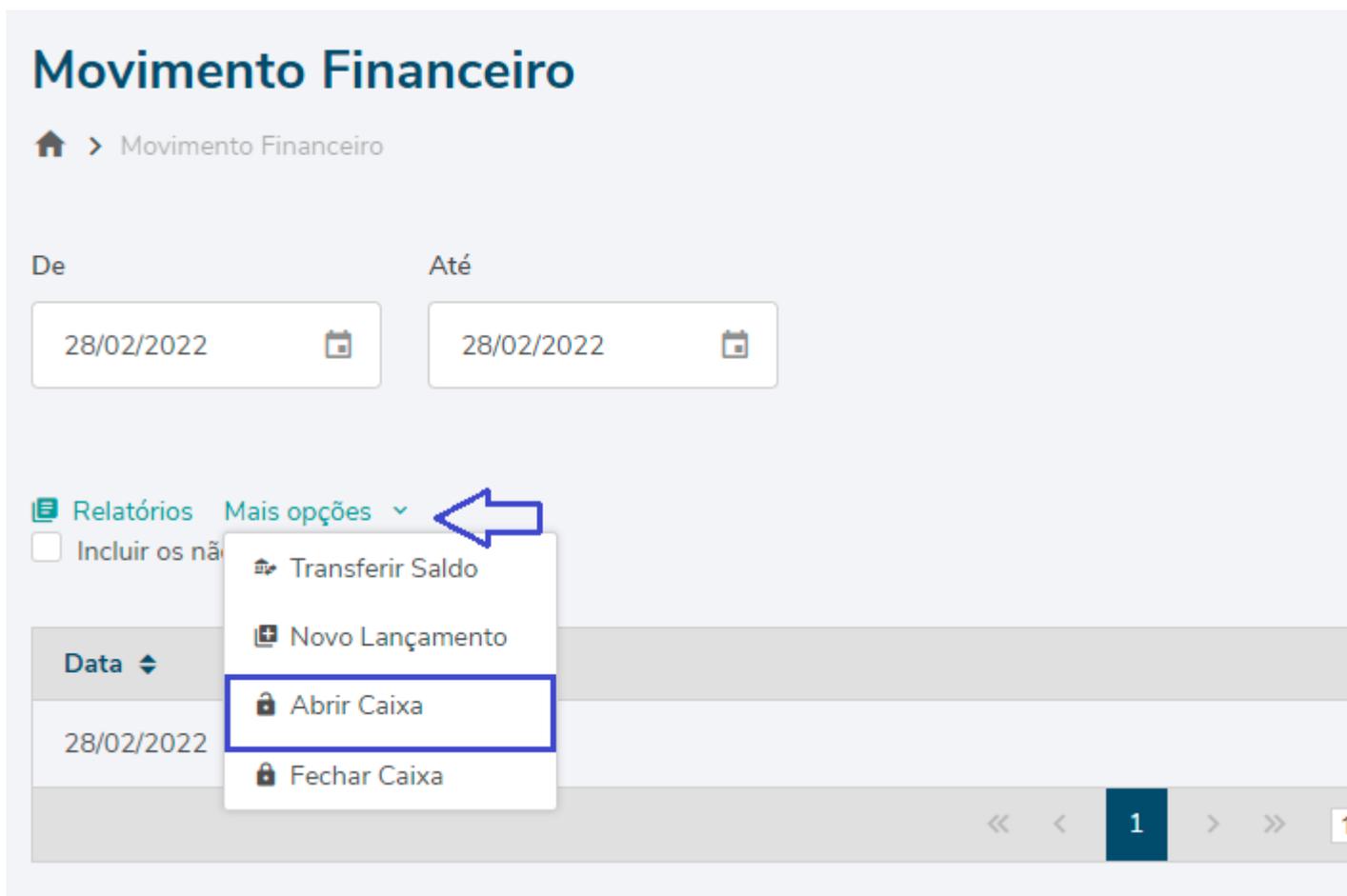


Como fazer a abertura de caixa

Clique em **FINANCEIRO > MOVIMENTO FINANCEIRO**.

The screenshot displays the GerencieAqui software interface. On the left is a navigation menu with the following items: Dashboard, Cadastros, Estoque, Vendas, Fiscal, Financeiro (highlighted with a blue box), Cadastros, Contas a Receber, Contas a Pagar, Fluxo de Caixa, Movimento Financeiro (highlighted with a blue box), Previsão Orçamentária, and LetsBank. The main content area shows two charts. The top chart, titled 'Receita x Despesa (2021-2022)', is a line graph with a y-axis from -5000 to 30000 and an x-axis for months from January to June. It features three lines: a blue line for revenue, a light blue line for expenses, and a red line for net profit. A green box labeled 'Exit' is overlaid on the chart. The bottom chart, titled 'Vendas x Compras (2021-2022)', is a line graph with a y-axis from 15000 to 25000 and an x-axis for months from January to June. It features two lines: a blue line for sales and a light blue line for purchases. A green box labeled 'Exit' is overlaid on the chart. At the top of the main content area, there are two boxes: a green one on the left and a red one on the right, both containing the text 'R\$ 0,00'.

No **Mais opções** clique em **Abrir Caixa**.



The screenshot displays the 'Movimento Financeiro' (Financial Movement) interface. At the top, there is a title 'Movimento Financeiro' and a breadcrumb trail 'Home > Movimento Financeiro'. Below this, there are two date selection fields labeled 'De' and 'Até', both containing the date '28/02/2022'. A navigation bar includes a 'Relatórios' (Reports) icon and a 'Mais opções' (More options) dropdown menu. A blue arrow points to the 'Mais opções' menu. The dropdown menu is open, showing four options: 'Transferir Saldo' (Transfer Balance), 'Novo Lançamento' (New Entry), 'Abrir Caixa' (Open Cash), and 'Fechar Caixa' (Close Cash). The 'Abrir Caixa' option is highlighted with a blue border. Below the dropdown, there is a 'Data' (Date) dropdown menu showing '28/02/2022'. At the bottom right, there is a pagination control with a page number '1' highlighted.

Selecione a **Conta** financeira e marcando a opção Fazer um Aporte aparecerá a opção de fazer um lançamento inicial, preencha a **Descrição do Aporte**, selecione a **Categoria** e insira o **Valor**.

Clique em **Abrir Caixa**.

Abrir Caixa ×

Conta: BRADESCO Saldo Inicial: R\$ -5.591,24

Fazer um Aporte

Descrição do Aporte: TROCO INICIAL DO DIA

Categoria	Valor
LANÇAMENTO CAIXA	R\$ 150,00

Abrir Caixa

Revision #3

Created 2 March 2022 17:15:17 by Lais Cranchi

Updated 2 March 2022 18:02:12 by Lais Cranchi